BRING YOUR OWN DEVICE (BYOD) POLICY

St Patrick's Academy, Dungannon

Rationale

Sixth Form pupils have access to a limited number of private study periods and can focus on coursework, homework tasks and assignments during these times. As the nature of examination courses change, and more materials are made available in digital form, pupils are increasingly required to use and to produce materials in using ICT. The school recognises the benefits to learning from offering Sixth Form pupils the opportunity to use personal ICT devices in school to support learners and their learning. It is the intention of this policy to facilitate and support the use of personal ICT devices in school in furtherance of individualised student learning. Sixth Form pupils are expected to use personal ICT devices in accordance with this policy and must sign a declaration agreeing to be bound by the additional school rules and requirements set out in this policy before they will be permitted to use personal ICT devices in school.

Guidelines for Acceptable Use of Personal ICT Devices

- The use of personal ICT devices falls under **St Patrick's Academy Dungannon's E-Safety (Acceptable Use of ICT) and Generative Artificial Intelligence Policies,** which all pupils must agree to and comply with.
- The primary purpose of the use of personal devices at school is **educational**. Using the device for personal reasons should only take place after permission has been given from a teacher or other member of staff.
- Pupils **are not permitted to connect to any wireless or networking service** other than the schools trusted C2KNI network while using a personal ICT device in school.
- Use of personal ICT devices during the school day is at the discretion of teachers and staff. Pupils must use devices as directed by their teacher.
- The use of a personal ICT device is not to be a distraction in any way to teachers or students. Personal devices must not disrupt class or Private Study areas in any way. Playing games or other non-school work-related activities are not permitted.
- Pupils shall only use a personal ICT device while under supervision in a Private Study room or a subject classroom, unless otherwise directed by a teacher e.g. on school visits or activities.
- Pupils shall make no attempts to circumvent the school's network security. This includes setting up proxies and downloading programs to bypass security.
- Pupils shall not distribute pictures or video or any other material relating to pupils or staff, including Generative AI-produced material, without their permission (distribution can be as small as emailing/texting to one other person or as large as posting image or video online).
- Pupils must check their personal ICT device daily to ensure the device is free from unsuitable material and free from viruses etc. before bringing the device into school.
- Pupils must check their personal ICT device daily for basic Health and Safety compliance to ensure it is free from defects. Particular attention should be paid to the power lead (lead not frayed; plug correctly fitted and containing the correct fuse rating), the keyboard (all keys present; no bare metal exposed), the screen (free from flicker and damage) and the device battery (able to hold a charge). Any personal ICT device that has obvious Health and Safety defects should not be brought into school.
- **Due to safeguarding concerns, recording (META) glasses are not allowed in school.**

Consequences for Misuse/Disruption

In addition to dealing with misuse/disruption within the remit of St Patrick's Academy's E-Safety (*Acceptable Use of the ICT) Policy* and the school's *Positive Behaviour for Learning Policy,* one or more of the following sanctions may apply:

- Personal ICT device would be confiscated and given to the Principal's PA until parent/carer picks it up;
- Privilege of using personal ICT devices at school would be removed;
- Serious misuse of internet-capable devices is regarded as a serious offence and in direct contravention of St Patrick's Academy Dungannon **Bring Your Own Device (BYOD) Policy, E-Safety (Acceptable Use of ICT) Policy** and the **Positive Behaviour for Learning Policy** and will be dealt with in accordance with these policies.

School Liability Statement

Pupils bring their personal ICT devices to use at St Patrick's Academy Dungannon **at their own risk.** Students are expected to act responsibly with regards to their own device, **keeping it up to date via regular anti-virus and operating system updates** and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices. Please note that recording/META glasses are not allowed in school and will be confiscated and left with the Principal's PA for parental collection.

St Patrick's Academy is in no way responsible for:

- Personal devices that are broken while at school or during school-sponsored activities;
- Personal devices that are lost or stolen at school or during school-sponsored activities;
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues);
- Pupils having adequate insurance cover in place to cover the cost of repair/replacement of a personal ICT device in the event of loss/damage to the device.

Bring Your Own Device - User Agreement Student Declaration

I would like to use my own personal ICT device in school. I confirm this device is on the approved list of devices including chrome books, laptops, tablets and iPads. I have read and understood the Bring Your Own Device Policy (BYOD) and I agree to be bound by the guidelines, rules and regulations contained in the BYOD policy, the E-Safety (Acceptable Use of ICT) Policy and the Positive Behaviour for Learning policy. I understand that the use of a personal ICT device in school is a privilege, not a right and agree to use the device for learning only. I agree to only connect to our school's wireless networking service while using my personal ICT device in school. I understand that I am solely responsible for the correct care, safety and security of my personal ICT device when in school.

- **Print Name (Pupil):** _____ **Class:** _____

- **Signed:** _____ **Date:** _____

Parent/Carer Approval

- *Disclaimer - please read carefully:*
- St Patrick's Academy Dungannon accepts no liability in respect of any loss/damage to personal ICT devices while at school or during school-sponsored activities. The decision to bring a personal ICT device into school rests with the pupil and their parent(s)/carer(s), as does the liability for any loss/damage that may result from the use of a personal ICT device in school. It is a condition of agreeing to allow pupils to bring personal ICT devices into school, that the parent/carer countersigning the permission slip accepts this disclaimer.
- I have read the **Bring Your Own Device Policy (BYOD)** and give my child approval to use a personal ICT device in school. I understand my child is personally and solely responsible for the **correct care, safety and security of the device.** I understand that the school accepts no liability in respect of any personal ICT device used in school by a pupil. I understand and accept the disclaimer.

- Signed: _____(Parent/Carer) Date: _____